



# Welcome Pack Nursery 2020-2021

 Langley Nursery



Welcome to Langley Nursery and thank you for choosing to send your child to our setting. In this booklet you will hopefully find all the information you need before your child starts with us. If there is anything else that you are unsure about then please do not hesitate to contact us.

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We look forward to working with you and we hope that you and your child will be very happy here at Langley Nursery.

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### ***1. Session Times***

Our Nursery offers 5 sessions a week, either morning or afternoons;

Morning session      8.45am —  
11.45am

Afternoon session    12.30pm —  
3.30pm

A copy of the academic year calendar has been enclosed with your pack. Please check the term dates and training days for when school is open as Nursery follow the same calendar.

### ***2. From Home to Nursery***

We hope that you and your child will be very happy here at Langley Nursery and we look forward to forming a close partnership with you. We appreciate that you may have some worries about your child starting nursery and our primary aim is for your child to feel happy and secure as soon as possible.

Staff are available to talk to every day during drop off and pick up times, we pride ourselves on our close relationship with our parents/carers.

It would really help us if you could share with us your wide knowledge of your child. Please use the forms included to make us aware of your child's needs. If

your child has any medical problems or conditions, then it is vital that we are made aware of these. We ask that you contact the School Office to inform us of medical needs in addition to filling out the medical section paperwork. We may contact you to attend a careplan if it is appropriate for your child's needs. If you have any worries about your child's hearing, speech or vision just let us know as we may be able to help. Please do let us know if there is anything worrying your child at home or at nursery. Anything you tell us will be strictly confidential and please never feel that some things are too small to mention.

### ***3. Starting Nursery***

Starting nursery is often a new experience for both children and parents but we will try to make this as easy as possible for everyone.

The children start nursery in small groups from the beginning of the Autumn Term. They stay for a short time at first, then this is extended until they are able to stay for the whole session. If your child is happy to





stay without your support you may want to leave almost immediately. Alternatively, you may feel happier staying for a short time in order to settle them if necessary. We appreciate that you know your child better than anyone so the choice is yours depending on how your child settles.



#### ***4. The Nursery Environment***

Nursery is bright and inviting, filled with exciting areas and activities for the children to explore. We have experienced and extremely caring staff who



will be supporting and extending your child's learning throughout their time in nursery.

We encourage the children to become independent and to care for themselves and others. They quickly begin to make friendships, learn how to share and take turns once they have settled in.

We follow the Early Years Foundation Stage curriculum. This

covers three **Prime areas**:

- Personal, Social and Emotional Development
- Communication and Language
- Physical Development

It also includes four **Specific areas**:

- Literacy
- Mathematics
- Understanding the World
- Expressive Arts & Design

Our environment is set up to

support children's learning through all of these areas in their play. We plan activities around the needs of the children, their natural curiosity and interests about the world around them.



#### ***5. Uniform***

We ask that parents follow our uniform policy and dress children attending nursery in a white polo shirt / T-shirt and a red jumper or fleece (either school with school logo or plain red). For the bottom half we ask children wear clothing that is easy to get on and off for toileting such as jogging bottoms or leggings. Leggings and jogging bottoms are also practical for the children when they are accessing the outdoor area so it

is a great help if your child comes to nursery wearing these. The tops and jumpers can be ordered through school if parents wish, an order form can be found in this welcome pack.



### ***6. Self Help and Care***

Health and Self Care is part of our curriculum and your child will be encouraged to be as independent as possible. Please help us by encouraging your child to take their coat and shoes on and off themselves to ensure their self-help skills develop appropriately. If your child has a medical need or is not yet toilet trained and will require nappy/pull up changing, we ask that you inform us so as we can arrange to contact you to create a care plan before your child's first day in Nursery. Please note we will not be able to change your child without one in place

### ***7. Absence***

Infections spread quickly through

a large group of children. Please do not bring your child into nursery if they are unwell. We would appreciate a telephone call to let us know if your child is unable to attend. Children with sickness or diarrhoea should have **48 hours clear before they return to school.**

### **8. Our Links with You**

We have a notice board in the nursery entrance which we use for communication between nursery and home. You will be kept informed of events either through this, the school website, e-mail, text message, Twitter or letters sent home. We also display details of the term's curriculum and news of events happening in school or within the local community. Children have a *Marvellous Me* book, which goes between nursery and home on a regular basis. We also have a class teddy which the children will take in turns to look after at the weekends. We welcome parent helpers in nursery once the children have settled. Parental help is invaluable to us and both the children and staff benefit enormously from it. Any parents who would like to help have to be police checked and will

need to speak to staff to begin this process. Forms are available in nursery.

### **9. Snack Time**

The children have a snack during each session and can have either milk or water to drink. If you would like your child to have milk then please register your child through the Cool Milk website, information can be found inside this pack. Snack time is a social occasion in nursery just as meal times are at home and we encourage good manners and sensible, healthy eating. Snack takes place at our snack table and the children can decide when they would like to eat their snack.



**10. 30 Hour Offer**  
We will be continuing to offer these additional 15 hours in partnership with our wraparound provider, School's out Northern. More information concerning School's Out Northern and the eligibility criteria can be found enclosed in the pack.

### **11. Sandshoe Bags**



We ask that all children have a **named** sandshoe bag containing a full change of

clothes and a pair of 'slip on' Velcro sandshoes. Children change into their sandshoes before coming into the classroom and these should be returned to their bag at the end of each session. This eliminates a lot of outside germs being brought into nursery. Sandshoe bags are left in the cloakroom on the children's pegs and **only taken home each half term.**

We encourage the children to take off and put on their coats and shoes as independently as possible.

We ask parents to provide a pair of named wellingtons, which are to be left at nursery. This will allow children to access our outdoor area.



**Please put your child's name in all articles of clothing and footwear.**



### **12. Library Books**

Your child will bring home a library book each week to share with you. They will choose this themselves from our library. We encourage you to read this a few times as we recognise the importance of children becoming very familiar with a story. You may find that your child will then be able to retell the story from memory and with the help of the pictures. Library folders can be purchased from nursery at a cost of £1.50.

### **13. Passport Photographs and Birth Certificates**

We ask that you supply us with **FOUR** passport size photographs for self registration. We also need to see your child's original birth certificate which we will copy and return to you. These **must** be brought when you and your child attend the transition session.

### **14. Safety**

As you will appreciate, we are very conscious of the children's safety, so please inform us if someone other than whom we are expecting is collecting your child. It also helps if you can introduce us to childminders, grandparents etc. before they begin to pick up the children.

As part of induction we will ask for a password from you - if someone else is picking up they will need to know this so we can guarantee they have your permission to collect.



All Early Years staff are here to support the children and yourselves to ensure that the start to Nursery is as smooth as possible. If you have any concerns or problems please do not hesitate to speak to us. We look forward to working together over the coming year.