**Minutes**

**Monday 16th November 2020 at 17.00**

**Annual General Meeting (via Zoom due to Covid 19)**

**Attendance**

* Mr Jones
* Julie Peacock
* Julie McMillan
* Alexis Liddell
* Katie Hardy
* Clare Ireland
* Rachel Anderson
* Tracey Morgan
* Michelle Bett
* Helen Riding
* Rebecca Lohoar

**New members in attendance: Welcome**

* Tarana Dang
* Claire Robinson

**Apologies**

* Nicola Boardman
* Jo Tong
* Alistair
1. Re-election of Chair and Secretary appointments

**Chair: Julie McMillan (until July) and Julie Peacock**

* Proposed by Clare Ireland
* Seconded by Rachel Anderson

**Deputy Chair: Helen Riding**

* Proposed by Michelle Bett
* Seconded by Julie Peacock

**Treasurer: Nicola Boardman**

* Proposed by: Julie McMillan
* Seconded by: Michelle Bett

**Secretary:** Katie Hardy (until July) and Rachel Anderson

* Proposed by : Julie Peacock
* Seconded by : Julie McMillan

**Deputy Secretary:** Rachel Anderson

* Proposed by Clare Ireland
* Seconded by Helen Riding

**Committee Members**

* Mr Jones
* Julie Peacock
* Julie McMillan
* Alexis Liddell
* Katie Hardy
* Clare Ireland
* Rachel Anderson
* Nicola Boardman
* Tracey Morgan
* Michelle Bett
* Helen Riding
* Jo Tong
* Rebecca Lohoar
* Alistair Russell
* Emily Barrass
* Ann Foster (Julie P Mam)

**New Members**

* Tarana Dang
* Claire Robinson
* Jennie Kilinc
1. Financial position run through

FOL has £6360 money in the bank; this includes the Christmas cards money.

Action: Julie P to check if:

* £500 scooter mushroom has been paid for (cheques have been created by Nicola)
* £2612 Steel pans has been paid for (cheques have been created by Nicola)
1. Christmas Fair/fundraising

Letter has been sent giving parents the option to purchase:

* **Bags of Reindeer dust @ £1.50 each**
* **Christmas Eve bottles @ £2.50 each**

Money and slip to be sent into school or they can pay online.

Brown paper bags can be used for all purchases with child’s name and class so as not to spoil surprise when taking items home.

Action Julie P to order bags

**Easy Fundraising** : We have had 2 new people sign up after Julie P sent out a reminder on Facebook. We have about £700 in the account so it is important to keep promoting it as it is a great source of income. There are currently more people online shopping, so it ideal to get more people on it.

1. Christmas books

Christmas books are all wrapped and ready to go. Many thanks to Julie Peacock and Ann Foster.

**Action:** Mr Jones to contact Alistair (Santa) to discuss is he can go into the school and knock on each classroom door to let them know he has left their presents/books in the cupboard.

Idea: Can we have a sleigh for him to sit on in the playground or on the stage for children to walk past and wave.
**Action:** Julie Mc to see if Alistair can make one!

1. Next year: the way forward

**Discos**

Discos – consider being optimistic and provisionally booking disco for in May.

Action : Julie Mc to provisionally book with disco man.

Ideas: Consider having a silent disco per class (could be outdoors?) It may be we could borrow the headsets for a 1 week period so each class could have a turn and they could be sanitised between each use.

Action: Tracey Morgan to look at prices of silent disco. Example of company: Hedphone party

Action: Helen R knows of a coastal company that does silent discos and will find a cost from them too.

**Movie night**

Idea: Week commencing 8th Feb each year group could have a movie night in the hall instead of disco. Popcorn and juice / water could be included in the ticker cost. This would be held straight after school.

Action: Mr Jones to find out if you need a licence to show a movie to a group of paying children.

Action: Clare Ireland to ask as her school about a licence as they have done it before.

**Outdoor Easter trail** should be ok, too early to plan.

**Summer fair** hopefully ok, too early to plan.

1. Online payments

Set up by Nicola. The online account details are:

* Account Name: Langley School Fundraising
* Sort Code: 206209
* Account Number: 60598283

This is a Business Account (you need to know this if paying online.)

1. Promotion of FOL (new members)

New members required, preferably from reception and lower down the school.

Julie and Julie will put a narrative together to point out who we are and what we do.

Action: Rebecca will put on the reception Facebook page.

1. AOB

Mr Jones has requested a maximum of £400 to purchase Christmas Crackers for the children’s Christmas dinners and table covers (cost to be determined) to make it more festive. This has been approved. Clare suggested Aldi sell crackers for £2.99 a box. There is a parent who works for Aldi that Mr Jones will contact.

Year 4 leavers party. It is hoped that this will be able to go ahead and so the venue needs booking and a deposit paid. The Rockliffe Rugby club has been used in previous years but the problem with this venue is that the maximum capacity means both parents cannot attend. Last year Percy Park Rugby club was booked instead. Year 4 need to get a committee together and get a venue booked as other schools all want the same venue on the same night.

Action: Julie Mc to chat to Michelle Lott to see if she will set up a year 4 leavers committee and arrange to book a venue.

Michelle Bett has asked if there is a lap top in the school for any children isolating at home that require the lend of a laptop. Mr Jones stated there was one laptop but they also had tablets within the school if anyone needed to borrow it. Currently no one has asked to borrow it.

1. Date of Next meeting

Early Jan date to arrange the potential movie nights

**Monday 11th January at 6pm confirmed.**