



Drumoyne Gardens, West Monkseaton

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Headteacher: Mr. T Jones

Wednesday 10<sup>th</sup> March 2021

Re: parents' evening

Dear parent / carer,

You will shortly be receiving a text message or email containing a link to enable you to book a slot for your child(ren)'s parents' evening for this term. This is a new addition to our teachers2parents communication system which enables parents to book their own times and also facilitates virtual meetings. Attached to this letter you will find guidance on how the virtual system will work and also recommendations to ensure that the sessions will run smoothly.

When you receive the text/email, please click on the link and book appointments at your earliest convenience. We hope that this system will not only ensure that we remain safe and socially distant but also makes better use of time and resources.

As always if there are any problems please do not hesitate to contact the school office.

Kind regards,

Mr T Jones

Headteacher