

Drumoyne Gardens

West Monkseaton

Whitley Bay

NE25 9DL

**Tel**: 0191 6432026 **Fax**: 0191 6432029 **e-mail**: Langley.first@northtyneside.gov.uk

Dear Parents/Carers

During the summer term some parents like their children to experience walking to/from school on their own in preparation for the move to Middle School.

If you wish your child to walk unaccompanied please complete the attached form and return to school. Please note your child should not be accessing the school site **before 8.45am.** This is to ensure they are not on school premises unsupervised.

If your child is absent, school must be notified before 9am, please speak to a member of staff or leave a message on the answer machine.

The class register will be taken and sent to the office where staff will check the register against the list of children with permission to walk and any absence notifications received. If any child has not arrived in school we will try to contact you and if this fails we will then notify the police as a last resort.

It is therefore vital that school is informed of any absence before 9am.

**Mobile Phone policy**

If your child carries a mobile phone for emergency use, the **named** phone must be handed in to the class teacher at the start of the day and it will be returned at the end. Phones must be turned off when in school.

Please be aware that school take no responsibility for phones that are lost or damaged.

Yours sincerely

Mr Jones

Headteacher

**Langley First School**

**Childs name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Class\_\_\_\_\_\_\_\_\_\_**

**Year 4 – Summer term. Parental permission to walk to school unaccompanied.**

I am informing Langley First School that\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ will be walking **to** school unaccompanied starting on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I am informing Langley First School

that\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ will be walking **from** school unaccompanied starting on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Emergency contact 1**

Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Relationship \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Emergency contact 2**

Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Relationship \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please complete the table below, indicating when your child will be walking unaccompanied.

Please ensure you notify school of any changes to this routine.

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Monday | | Tuesday | | Wednesday | | Thursday | | Friday | |
| AM | PM | AM | PM | AM | PM | AM | PM | AM | PM |